

**Jericho Youth Services – Job Description
2019
Inclusion Facilitator**

Accountability: This position reports to Jericho Youth Services Community Development Coordinator.

The Inclusion Facilitator will provide essential, barrier free support services that connect children/youth to inclusive recreation, sport and art opportunities.

The Inclusion Facilitator is responsible for the safety and well-being of an After School and/or Camp participant with special and/or behavioural needs (children or youth) in either a one to one ratio or in a group setting. The Inclusion Facilitator will include and facilitate the participant(s) in the registered programs.

Qualifications and Education Requirements

- High School student with some experience working with children and youth in recreational delivery settings including persons with behavioural/special needs.
- Certifications such as Counsellor in Training Program, Inclusion Counsellor in Training, National Coaching Certification Program or equivalent.
- Ability to participate and assist participants in a variety of recreational activities which may include adapted activities.
- Ability to perform the physical requirements of the job including frequent standing, walking, bending, kneeling, crouching or crawling. Ability to use various sports equipment used in program
- Ability to deal courteously and effectively with participants, other staff, parents/guardians, and the public.
- Due to the nature of the contacts of this position a Police Vulnerable Sector Screen satisfactory to Jericho Youth Services is required.
- AODA, WSIB, WHMIS

Responsibilities

- Work in consultation with the Community Development Coordinator and Program Supervisor to identify needs and direct/develop program adaption for delivery
- Provide additional assistance (e.g. interpreting instructions, providing physical assistance) in order to help the child participate in the program as fully as possible
- Provide a balance of support and freedom within the context of the program.
- Encourage social interaction between the child and the group participants.
- Adapt activities, as required, to allow active participation by the child.
- Provide positive reinforcement or other behavioral intervention, as needed, to facilitate the child's involvement in the group.
- Promote the child's enjoyment in the program.
- Respond to any questions that might arise from the other children and/or program leader.
- Provide any other individual assistance needed to promote the child's general adjustment in the program.
- Develop a rapport with children/youth parents/guardians and report to them daily on matters concerning their child(ren) while maintaining confidentiality.
- Track the development
- Ensure that the health and safety needs of the children are met and all health/safety issues are dealt with immediately and appropriately
- Ensure correct procedures are followed for administering first aid
- Ensure proper sign in/sign out procedures are followed
- Cleaning and tidying of the facility and ensuring the safe storage of equipment
- Report on a regular basis to Program Supervisor regarding issues of need and/or concern
- Communicates the mission, vision and operating principles of the organization to employees and other stakeholders.

Preferred Skills

- Good organizational and leadership skills.
- Current Standard First Aid & CPR-C certification required.
- Current High Five (Principles of Healthy Child Development) certification preferred
- Crisis Prevention and Intervention certification or equivalent preferred